



**Minutes – 27 February 2020**

- Present:** Mel Maynard (Chair), Aidan Ellims (to 7.59pm), Nathan Fenwick, Michael Honey and Cr Pip Maynard.
- In Attendance:** Mayor Alex Beijen, Euan Stitt (Group Manager Partnerships and Operations), Karen Yates (Policy and Property Coordinator) and Steph Dorne (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 18 Kitchener Street, Martinborough on 27 February 2020 between 7.02pm and 10.10pm.
- Also in Attendance:** Martin Freeth, Conor Kershaw, Mate Higginson and Ian McSherry (Wellington Water).

**1. EXTRAORDINARY BUSINESS**

There was no extraordinary business.

**2. APOLOGIES**

*MCB RESOLVED (MCB 2020/01) to accept apologies from Cr Colenso and Mr Ellims who needed to leave the meeting early.*

*(Moved M Maynard/Seconded Cr Maynard)*

Carried

**3. CONFLICTS OF INTEREST**

Mr Fenwick declared a conflict of interest with the financial assistance application from Kuranui college in agenda item 8.6.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

Members acknowledged the recent passing of Graham Stephenson and Graham Jacobson who have both given a lot to the Martinborough community.

**5. PUBLIC PARTICIPATION**

**5.1 Martin Freeth – Martinborough Urban Trees: Community Planning Initiative**

Mr Freeth spoke to matters relating to Martinborough trees, including their history, importance and planting initiatives. Mr Freeth spoke of the

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Board's vision statement to improve the natural environment and the ability of the Board to manage and apply funds and requested the Board take a leadership role in the area of trees.

5.2 Conor Kershaw – Business Precinct Re-designation

Mr Kershaw spoke on behalf of the Martinborough Business Association on the proposal to invigorate the Kitchener Street precinct by re-designating the termination of SH53 and consequently re-designating the road and public space. Mr Kershaw requested Council lead the project.

5.3 Mate Higginson – Trees and 150 years of Wharekaka Waihinga

Mr Higginson spoke on matters relating to trees, including planting options, and the need for a purpose, permission and maintenance. Mr Higginson also spoke on matters relating to the 150<sup>th</sup> anniversary of Wharekaka Waihinga on 8 October 2020. Mr Higginson spoke of his ideas for 150 trees to be planted and to join Greytown in its Arbor Day celebrations. Mr Higginson sought ideas from the Board on how this milestone could be celebrated.

**6. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS**

6.1 Martin Freeth – Martinborough Urban Trees: Community Planning Initiative

*MCB NOTED:*

Action 95: Investigate forming a Martinborough Tree Group with representatives from the community and the Martinborough Community Board, MCB.

6.2 Conor Kershaw – Business Precinct Re-designation

*MCB NOTED:*

Action 96: Obtain a copy of the Business Precinct Re-designation Proposal Paper from Ted Preston and submit this to the Planning and Regulatory Committee for formal consideration or referral to Council, R O'Leary.

6.3 Mate Higginson – Trees and 150 years of Wharekaka

The Tree Advisory Group of Greytown is conducive of discussing with Martinborough the potential of spreading Arbor Day celebrations.

*MCB NOTED:*

Action 97 – Request officers add '150 years of Wharekaka' as an agenda item for the foreseeable future and the public is invited to participate with ideas, H Wilson.

Action 98: Officers to investigate if 150 trees could be planted at Pain Farm Estate to celebrate 150 years of Wharekaka, E Stitt.

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## 7. COMMUNITY BOARD MINUTES

### 7.1 Martinborough Community Board Minutes – 5 December 2019

MCB RESOLVED (MCB 2020/02) that the minutes of the Martinborough Community Board meeting held on 5 December 2019 be confirmed as a true and correct record.

(Moved Cr Maynard/Seconded Ellims)

Carried

## 8. CHIEF EXECUTIVE AND STAFF REPORTS

### 8.1 Pain Farm Report

Ms Yates spoke to matters as outlined in the Pain Farm Report and provided members with an update on the maintenance work. Ms Yates responded to questions on the temporary roof repairs, tradesmen and current tenancy. Members discussed visiting the interior of the homestead and cottage at the end of the current tenancy.

MCB RESOLVED (MCB 2020/03):

1. To receive the Pain Farm Report.

(Moved Ellims/Seconded Fenwick)

Carried

2. To agree to report to Council on the maintenance undertaken at Pain Farm since July 2019 and associated expenditure.

(Moved Fenwick/Seconded Ellims)

Carried

3. To agree that the Board recommends to Council Option 2 - separately rent the cottage for residential purposes as the preferred approach for the long-term future of the Pain Farm homestead, cottage and surrounds.

(Moved Ellims/Seconded Fenwick)

Carried

Mr Ellims left the meeting at 7.59pm.

### 8.2 Wellington Water Ruamahunga Findings on Martinborough Overflow Incident Report

Mr McSherry updated members on progress in progressing the recommendations of the report and noted Wellington Water is keen to make restorative justice.

Mr McSherry responded to questions on staff resourcing and training, the public health impact, testing on rivers and community reassurance. Queries from the community could be directed through Mr Stitt and Ms Wharram.

MCB RESOLVED (MCB 2020/04):

1. To receive the Wellington Water Ruamahunga Findings on Martinborough Overflow Incident Report.

(Moved Cr Maynard/Seconded Fenwick)

Carried

2. To note the recommendations being implemented by Wellington Water as outlined on pages 12-13 of the report in Appendix 2.

(Moved Cr Maynard/Seconded M Maynard)

Carried

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*MCB NOTED:*

1. Action 99: Provide the Martinborough Community Board with information about the work Wellington Water Ltd is undertaking on staff training and to confirm the drop in the level of the primary pond, E Stitt.
2. Action 100: Confirm what recent testing of the river Greater Wellington Regional Council has done at Pukio, E Stitt.

### **8.3 Officers' Report**

Members provided feedback on the reporting. Work is underway to refresh the reporting and members would be consulted.

Members were updated on plans for consultation on the Spatial Plan and Martinborough South Growth Area.

Ms Mills presented on civil defence in the Wairarapa and suggested Board members can assist through championing household and personal preparedness, knowing the key messages of the presentation, turning up and supporting the running of the Community Emergency Hub in an emergency event, being clear who the emergency spokesperson is, and providing a link through a Board representative. Members noted Cr Colenso and Mr Ellims have expressed interest in providing this link. Ms Mills responded to questions on the potential of the old St Johns Ambulance building in the Martinborough Fire Station becoming a community hub and undertook to liaise further with members via email.

*MCB RESOLVED (MCB 2020/05) to receive the Officers' Report.*

*(Moved Fenwick/Seconded Cr Maynard)*

Carried

The meeting adjourned at 8.56pm.

The meeting reconvened at 8.58pm.

### **8.4 Action Items Report**

Members reviewed the actions items, discussed further updates and noted a further action:

Action 101: Officers to report to the new Martinborough Community Board on options for a path on Roberts Street adjacent to Martinborough School, E Stitt.

*MCB RESOLVED (MCB 2020/06) to receive the Action Items Report.*

*(Moved Honey/Seconded Cr Maynard)*

Carried

### **8.5 Income and Expenditure Report**

Members discussed the possibility of putting in doggy do bins around the town centre similar to that of Carterton.

*MCB RESOLVED (MCB 2020/07):*

1. To receive the Income and Expenditure Statement for the period 1 July 2018 – 30 June 2019.
2. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 December 2019.

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*(Moved Fenwick/Seconded Honey)*

Carried

Action 102: Investigate pricing of the doggy do bins in Carterton so that options for Martinborough can be considered, E Stitt.

## **8.6 Financial Assistance Report**

*MCB RESOLVED (MCB 2020/08):*

1. To receive the Applications for Financial Assistance Report.  
*(Moved Cr Maynard/Seconded Honey)* Carried
2. To defer the decision on granting South Wairarapa Neighbourhood Support funding of \$200 to assist with the costs of a new promotional flag and collateral pending further discussions with South Wairarapa Neighbour Support on the service.  
*(Moved Honey/Seconded Fenwick)* Carried
3. To grant Anglican Parish of South Wairarapa funding of \$600 to assist with the costs of the St Andrews Breakfast and Homework clubs over the 2020 school year.  
*(Moved Cr Maynard/Seconded Honey)* Carried
4. To grant Kuranui College funding of \$500 to assist with the costs of first aid, safety and equipment balls and bags.  
*(Moved Honey/Seconded Cr Maynard)* Carried  
Mr Fenwick abstained from the vote
5. To grant Martinborough Music Festival Trust funding of \$500 to assist with the costs of the Martinborough Music Festival.  
*(Moved Fenwick/Seconded Honey)* Carried
6. To defer a decision on granting Martinborough Netball Club funding of \$1,350 to support its junior girls club pending investigation of whether this funding fits with the Pain Farm Trust Lands Income Distribution policy.  
*(Moved Honey/Seconded Fenwick)* Carried

Action 103: Investigate if the Waiyinga Centre venue fee could be waived for the Martinborough Music Festival.

## **8.7 Martinborough Wastewater Treatment Plant (WWTP) Community Liaison Group Report**

*MCB RESOLVED (MCB 2020/09):*

1. To receive the Martinborough Wastewater Treatment Plant (WWTP) Community Liaison Group Report.  
*(Moved Fenwick/Seconded Cr Maynard)* Carried
2. To appoint Mel Maynard as the Martinborough Community Board representative to the Martinborough WWTP Community Liaison Group.  
*(Moved Cr Maynard/Seconded Fenwick)* Carried

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## **8.8 Community Funding Arrangements Proposal**

Members considered the Community Funding Arrangements Proposal and discussed whether this should sit with Council rather than Community Boards and whether organisations should apply on an adhoc basis in case of a change of circumstances but agreed a draft MoU be prepared for consideration.

*MCB RESOLVED (MCB 2020/10):*

1. To receive the Community Funding Arrangements Proposal Report.  
*(Moved Cr Maynard/Seconded Fenwick)* Carried
2. To agree that officers draft a joint funding MoU with Wairarapa Maths and other community boards for consideration at the next Martinborough Community Board meeting.  
*(Moved Honey/Seconded Cr Maynard)* Carried

## **8.9 Community Board Terms of Reference**

Members discussed the proposed power of recommendation relating to urban reserves, urban amenities and town main streets and sought clarification on the scope of urban.

The Civic Awards process would commence next year and is still evolving.

*MCB RESOLVED (MCB 2020/11):*

1. To receive the Community Board Terms of Reference Report  
*(Moved Cr Maynard/Seconded Fenwick)* Carried
2. To defer a decision on recommending to Council the adoption of the Community Board Terms of Reference pending clarification on the scope of urban.  
*(Moved Honey/Seconded Cr Maynard)* Carried

## **9. NOTICES OF MOTION**

There were no notices of motion.

## **10. CHAIRPERSONS REPORT**

There was no Chairpersons report.

## **11. MEMBER REPORTS**

There were no member reports.

## **12. CORRESPONDENCE**

There was no correspondence.

The meeting closed at 10.10pm.

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**Confirmed as a true and correct record**

.....Chairperson

.....Date

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